

YEAR 11 APPLICATION PROCESS

Week beginning 3RD November

Students will be given their individual login for the PS16 application portal. They will begin to fill in all of their details and work on their applications and personal statements within Lifeskills lessons.



About our prospectus

Welcome to PS16,
your Online Careers
Gateway.



What is a personal statement

A personal statement is a short written essay where you showcase your passion, skills, and experiences relevant to a specific course. It's a crucial part of the application process and allows students to stand out from other applicants by highlighting their unique qualities and motivations.

Can I apply for more than one college/educational provider?

We always encourage students to apply for multiple colleges. They do not have to make their final decision until they have received their GCSE results. If student wishes to apply for an apprenticeship they will do this directly with the provider but as a team we also strongly advise that they apply for a college course as a back up option.



What happens once I have completed my application?



Once your application has been completed it will be checked by your Lifeskills teacher before you send it. As a careers team we are also on hand to support you, so if you would like us to take a look at your application we are happy to do so. You can access your PS16 account at home so parents/carers can support you too. Do not panic if you are still unsure where to apply to. In this instance please email Mrs Norton to request a further careers meeting to discuss your options further.

What now?

Once you have clicked to send your application, the careers team will receive a notification and release the application to the educational providers you have selected. All providers will acknowledge your application through the PS16 portal and will then continue to contact you with further information to your personal email address which is why you **MUST** make sure this is on your application form. Its is important that you regularly check your emails for any instructions from the colleges you have applied to.

